**On company’s letterhead**

Date:

To

The Membership Department

4th Floor, Vibgyor towers, plot no.C-62.

 Opp. Trident Hotel Bandra Kurla Complex,

 Bandra East Mumbai – 400098

**Sub: Request for shifting of POP leased circuit feasibility check**

This has reference to the POP leased circuit which is installed in our premises for MSEI trading. We request you for location feasibility check for the same for shift our POP leased circuit to the below mentioned new address. The details of the old and the new address and the circuit details are mentioned below.

|  |  |
| --- | --- |
| Name of Trading Member |  |
| Member ID |  |
| NPN/Application ID |  |
| Current Address |  |
| New Address |  |
| Service Provider |  |
| Circuit ID |  |
| IP Address |  |
| Contact person name |  |
| Contact Number (Landline/cell phone) |  |
| Fax number |  |
| e-mail ID |  |

After completion of the feasibility check you are requested to intimate the same on our email-id -\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Thanking you.

Yours faithfully

**For Name of the Member**

**Member ID**

**Company Seal**