Metropolitan Stock Exchange of India Limited

Department: Inspection | **Segment:** All Segments

Circular No: MSE/INSP/5209/2017 | **Date : Jun 06, 2017**

Subject: Revised Format of Common Contract Note

To All Members,

This is further to Exchange circulars MCX-SX/INSP/1595/2013 dated November 20, 2013, MCX-SX/INSP/1825/2014 dated March 21, 2014 and MCX-SX/INSP/2054/2014 dated July 17, 2014 regarding the format of common contract note. Members are requested to note the revised format of the common contract note, enclosed as Annexure-A, incorporating the changes stipulated by the Goods & Service tax (GST) Rules.

As per the GST Rules, Members shall mark the original copy as "**original for recipient**" and the duplicate copy as "**duplicate for supplier**".

Members issuing contract notes through STP are advised to get the necessary changes incorporated in the STP file format, in line with the GST rules, through their STP service providers.

All members are requested to take note and comply with the revised format from the date of implementation of GST. Members are also advised to comply with the relevant provisions/guidelines issued w.r.t GST, issued from time to time.

For and on behalf of
Metropolitan Stock Exchange of India Limited

Kirit Dodiya
Vice President – Inspection

Encl: Annexure A – Revised Format of Common Contract Note

In case of any query, members may contact the compliance team on 022-6112 9000 or on: Compliancemsx@msei.in