

Dear Sir/Madam,

Seasoned Greetings from the Exchange!!!

Please find the compliance calendar for the fourth quarter and Year ended March 31, 2024:

Sr. No.	Compliances	Due date of Compliance
1	Submission of Corporate Governance Report (Regulation 27 (2) of SEBI (LODR) Regulations, 2015) (Applicable to Companies to whom provisions of Corporate Governance are applicable in accordance with Reg. 15 (2) of SEBI (LODR) Regulations, 2015)	On or before April 21, 2024 (Mandatory Filing of Corporate Governance in XBRL – Download the latest utility (Also the duly filled in Corporate Governance report Excel utility (XBRL) HTML file needs to be uploaded on MYLISTING Portal as well) <u>(If Corporate governance is not applicable, Company is mandatorily required to give an undertaking duly signed by Director/Company Secretary about non-applicability.</u> Provisions of Corporate Governance shall not apply, in respect of: [a] listed entity having paid up equity share capital not exceeding rupees ten crore and net worth not exceeding rupees twenty five crore, as on the last day of the previous financial year. Provided further that once the corporate governance regulations become applicable to a listed entity, they shall continue to remain applicable till such time the equity share capital or the net-worth of such entity reduces and remains below the threshold for a period of three consecutive financial years.
2	Submission of Shareholding Pattern (Regulation 31 of SEBI (LODR) Regulations, 2015)	On or before April 21, 2024 (Mandatory filing in XBRL Mode - Download the latest utility (Also the duly filled in SHP utility (XBRL) HTML file needs to be uploaded on MYLISTING Portal as well)
3	Submission of Statement of Investor Complaints (Regulation 13(3) of SEBI (LODR) Regulations, 2015)	On or before April 21, 2024 (To be uploaded on MYLISTING Portal)

4	<p>Submission of Reconciliation of Share Capital Audit Report <i>(Regulation 76 of SEBI (Depositories and Participants) Regulations, 2018)</i></p>	<p>On or before April 30, 2024 (Mandatory Filing in XBRL) (Also signed copy of report issued by a qualified Chartered Accountant or Practicing Company Secretary to be uploaded on MYLISTING Portal)</p>
5	<p>Intimation of Board meeting for considering Financial Results <i>(Regulation 29 of SEBI (LODR) Regulations, 2015)</i></p>	<p>At least five days in advance (excluding the date of the intimation and date of the meeting) (To be uploaded on MYLISTING Portal)</p>
6	<p>Submission of Standalone (Consolidated[#]) Financial Results and Statement of Deviation or Variation for proceeds of public issue, rights issue, preferential issue, Qualified Institutions Placement (QIP), etc. <i>(Regulation 32 & 33 of SEBI (LODR) Regulations, 2015)</i></p>	<p>Due date of convening Board Meeting to consider annual audited standalone/consolidated financial results for the fourth quarter and Year ended March 31, 2024, is on or before May 30, 2024;</p> <p>Mandatory filing in XBRL Mode (both standalone and consolidated (if applicable), separately) – within 24 hours from the conclusion of Board meeting;</p> <p><u>Following documents to be uploaded on MYLISTING Portal within 30 minutes of closure of board meeting</u></p> <p>(Audited standalone Financial results, Audit report, Cash-flow statement, statement of assets & liabilities, <i>(In case, consolidated financial results is applicable, then also required to submit Consolidated financial results, Consolidated Audit report, Consolidated Cash-flow statement and Consolidated statement of assets & liabilities)</i>)</p> <p>The listed entity shall also submit the audited financial results in respect of the last quarter along-with the results for the entire financial year, with a note stating that the figures of last quarter are the balancing figures between audited figures in respect of the full financial year and the published year-to-date figures upto the third quarter of the current financial year.</p> <p>In case audit reports are with unmodified opinion(s), the listed entity shall furnish a declaration to that effect to exchange, while submitting annual audited financial results</p>

		<p>While preparing standalone/consolidated Financial Statement(s) Listed entity shall ensure that such Financial statements are in compliance with the provisions Schedule III of Companies Act 2013 (as amended from time to time).</p> <p>Please note: If the submission of aforesaid statement of deviation / variation is not applicable to the company, Company is mandatorily required to give an undertaking of non-applicability of Reg. 32 of SEBI (LODR) Regulations, 2015, along with the submission of financial results).</p>
7	<p>Disclosures of related party transactions on a consolidated basis (Regulation 23(9) of SEBI (LODR) Regulations, 2015) (Applicable to Companies to whom provisions of Corporate Governance are applicable in accordance with Reg. 15 (2) of SEBI (LODR) Regulations, 2015)</p>	<p>On the date of the date of publication of its standalone and consolidated financial results for the half year/year ended March 31, 2024, disclosures of related party transactions on a consolidated basis, in the format specified in the relevant accounting standards for annual results to the stock exchanges and publish the same on its website</p> <p>(To be uploaded on MYLISTING Portal)</p> <p>Listed entity has to submit non-applicability certificate in case Regulation 15(2) of SEBI LODR, 2015 is not applicable to such company.(it is a mandatory disclosure)</p>
8	<p>Submission of Annual Secretarial Compliance Report for FY 2023-24 (Regulation 24A of SEBI (LODR) Regulations, 2015)</p>	<p>The listed entity shall submit to the stock exchange -</p> <p>-Annual Secretarial Compliance Report in such form as specified, within sixty days from end of each Financial Year 2023-2024</p> <p>(To be uploaded on MYLISTING Portal)</p>
9	<p>Submission of Compliance Certificate (Regulation 40(9) of SEBI (LODR) Regulations, 2015)</p>	<p>The listed entity shall submit to the stock exchange, within 30 days (i.e on or before 30th April, 2024) from end of Financial Year. This Certificate shall be signed by Practicing Company Secretary.</p> <p>(To be uploaded on MYLISTING Portal)</p>

10	Submission of Compliance Certificate under Regulation 7(3) of SEBI LODR, 2015	The listed entity shall submit a compliance certificate to the exchange, duly signed by both the compliance officer of the listed entity and the authorized representative of the share transfer agent, wherever applicable, within thirty days of end of the Financial Year (i.e on or before 30th April, 2024) , certifying compliance with the requirements of sub- regulation 7(2) of SEBI LODR, 2015
11	Submission of Compliance Certificate under Regulation 74(5) of (Depositories & Participants) Regulations, 2018	Listed entity shall submit Compliance Certificate under Regulation 74(5) of (Depositories & Participants) Regulations, 2018 within 15 days (i.e on or before 15 th April 2024) of end of the quarter.
12	Intimation of Closure of Trading Window under Regulation 9 (read with schedule B) OF SEBI (PIT) Regulations, 2015	Listed entity shall give prior intimation to exchange about period of closure of trading window, period shall be applicable from end of quarter.
13	“website of the Company i.e _____ (website address) is functional and updated in accordance with Regulation 46 of SEBI (LODR) Regulations, 2015”	The listed entity shall maintain a functional website containing the basic information about the listed entity. The listed entity shall disseminate the information as stated in Regulation 46 (2) under a separate section on its website. The listed entity shall ensure that the contents of the website are correct. The listed entity shall update any change in the content of its website within two working days from the date of such change in content.
14	Compliance Certificate under Regulation 3(5) and 3(6) of SEBI – Prohibition of Insider Trading Regulations, 2015 (PIT Regulations)- Structured Digital Database (SDD)	Listed entity shall submit Compliance Certificate under Regulation 3(5) and 3(6) of SEBI – Prohibition of Insider Trading Regulations, 2015 (PIT Regulations)- Structured Digital Database (SDD) for the quarter ended March 31, 2023 on or before April 21, 2024. Exchange has issued Circular in that respect on March 31, 2024 it can be accessed on below given link: https://www.msei.in/SX-Content/Company-Circulars/2023/March/EXCHANGE-31-MAR-2023-STANDARD-OPERATING-PROCESS-UNDER-SEBI-(PIT)-REGULATIONS--2015-FOR-ENSURING-COMPLIANCE-WITH-STRUCTURED-DIGITAL-DATABASE-(-SDD-).pdf

#From quarter ended September 30, 2019, Companies are required to consolidate the financial statements of Subsidiary and/ or its Associate companies/ Joint ventures as the case may be, with the Standalone financial results of the listed company. Companies are requested to refer MSE Circular No. MSE/LIST/CIR/2019/166 dated September 27, 2019, titled “**Submission of Consolidated Financial Results**”. The said circular can be accessed from the below mentioned link:

<https://www.msei.in/SX-Content/Company-Circulars/2019/September/EXCHANGE-27-SEP-2019-SUBMISSION-OF-CONSOLIDATED-FINANCIAL-RESULTS.pdf>

Companies are required to submit Statement of Deviation or Variation for proceeds of public issue, rights issue, preferential issue, Qualified Institutions Placement (QIP), etc. on quarterly basis along with the declaration of financial results (within 45 days of end of each quarter / 60 days from the end of the last quarter of the financial year) until such funds are fully utilised or the purpose for which these proceeds were raised has been achieved. The SEBI circular can be accessed from the below mentioned link:

[https://www.msei.in/SX-Content/Company-Circulars/2019/December/SEBI-24-Dec-2019-FORMAT-ON-STATEMENT-OF-DEVIATION-OR-VARIATION-FOR-PROCEEDS-OF-PUBLIC-ISSUE--RIGHTS-ISSUE--PREFERENTIAL-ISSUE--QUALIFIED-INSTITUTIONS-PLACEMENT-\(QIP\)-ETC..pdf](https://www.msei.in/SX-Content/Company-Circulars/2019/December/SEBI-24-Dec-2019-FORMAT-ON-STATEMENT-OF-DEVIATION-OR-VARIATION-FOR-PROCEEDS-OF-PUBLIC-ISSUE--RIGHTS-ISSUE--PREFERENTIAL-ISSUE--QUALIFIED-INSTITUTIONS-PLACEMENT-(QIP)-ETC..pdf)

Companies are requested to note that pursuant to Regulation 10 of the Listing Regulations, the listed entity shall file the reports, statements, documents, filings and any other information with the recognized stock exchange(s) on the electronic platform as specified by the Board or the recognized stock exchange(s). Accordingly, MSE has specified “MYLISTING” and “MSE Listing Centre” (for XBRL filings) as the electronic platform for the aforesaid filings, if the company fails upload the documents on “MYLISTING / MSE Listing Centre”, the same will be treated as non-compliance, and mere submissions done via emails or physical copies will not be considered as compliance.

Link of MSE Listing Centre (for XBRL Filings) : <https://xbml.msei.in>

Link of MYLISTING Portal: <https://mylisting.mseindia.co.in/>

Kindly note that in case of non-compliances of the provisions of SEBI (LODR) Regulations, 2015, as mentioned in SEBI Circular no. SEBI/HO/CFD/CMD/CIR/P/2020/12 dated January 22, 2020, (read with SEBI Circular no. SEBI/HO/CFD/CMD1/CIR/P/2020/48 dated March 26, 2020) penal provisions will be attracted as per the SEBI SOP circular dated January 22, 2020.

In avoid to stuck at Compliance Portal (i.e. My Listing & XBRL) companies are requested to plan their submissions before the prescribed due date. Please don't send notices of Board Meeting(s) on email unless there is some technical issue on the respective portal.

Those companies who face technical issue on My Listing & XBRL portal shall report the concerned issue immediately along with screenshot/necessary proof, in that case exchange reserves discretionary power to decide on non-compliance.

In case of any clarifications, please connect to Ms. Jeel Shah – 022-6112 9050/9052 Mr. Utkarsh Ranjan or drop an email at listing@msei.in

Disclaimer: Kindly note the compliance requirements above are indicative only. Companies are requested to refer the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and other applicable SEBI Regulations and SEBI Circulars issued from time to time for detailed compliances.

