**On company’s letterhead**

Date:

To

The Membership Department

Metropolitan Stock Exchange of India Limited

4th Floor, Vibgyor towers, plot no.C-62.

Opp. Trident Hotel Bandra Kurla Complex,

Bandra East Mumbai – 400098

Fax No.: 022 – 6726 9575

Sub: **Application for surrender of TCL / Airtel / BSNL/ MTNL NPN POP leased circuit.**

This has reference to the NPN POP leased circuit which is installed in our premises for MSEI trading. We want to surrender this leased circuit. The details of the same are mentioned below.

|  |  |
| --- | --- |
| Name of Trading Member |  |
| Member ID |  |
| NPN ID |  |
| Current Address |  |
| City |  |
| Pin Code |  |
| Circuit ID- Service provider-1 |  |
| Circuit ID- Service provider-2 |  |
| IP Address- Link 1 |  |
| IP Address- Link 2 |  |
| Contact person name |  |
| Contact Number (Landline) |  |
| Contact Number (Cell Phone) |  |
| Fax number |  |
| e-mail ID |  |

We request you to do the needful and acknowledge.

For any further communication in this regard, please contact Mr/Ms/Mrs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of the contact person) on\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (contact numbers) or e-mail at

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thanking you.

Yours faithfully

(Name and signature of the authorized signatory)

Company seal