|  |  |  |
| --- | --- | --- |
| **Checklist for Appointment of Authorised Person** | | |
| **Sr. No.** | **Particulars** | **Submitted (Yes/No/NA)** |
| **I)** | **Application form** |  |
| i | Provided on letter head of the Trading Member |  |
| ii | Signed by the Authorised Signatory/Designated Director/Designated Partner/Individual/Proprietor of Trading Member as per the records available with the Exchange |  |
| iii | Whether application form is completely filled |  |
| iv | Processing Fees received | NA |
| **II)** | **Details of the proposed Authorised Person (Annexure AP-1)** |  |
| i | Provided on letter head of the Trading Member |  |
| ii | Name of the Authorised Person is same as per the application of the Trading Member. In case the name of the Authorised Person is not as per the application submitted please ensure that supporting documents like certified true copy of gazette notification / Marriage Certificate/ Affidavit is submitted. |  |
| iii | Signed by the Authorised Signatory/Designated Director/Designated Partner/Individual/Proprietor of Trading Member as per the records available with the Exchange |  |
| iv | Details of infrastructure provided |  |
| v | Whether completely filled |  |
| **III)** | **Undertaking from Trading Member (Annexure AP-2)** |  |
| i | Provided on letter head of the Trading Member |  |
| ii | Signed by Director/Partner/Individual/Proprietor of Trading Member |  |
| **III)** | **Undertaking from Proposed Authorised Person (Annexure AP-3)** |  |
| i | Provided on letter head of the Authorised Person |  |
| ii | Signed by Director/Partner/Individual/Proprietor of Authorised Person |  |
| **IV)** | **Shareholding Pattern in case the Authorised Person is Corporate Body & Details of Directors (Annexure AP- 4)** |  |
|  | **Sharing Pattern in case the Authorised Person is Partnership firm / LLP & Details of Partners (Annexure AP-5)** |  |
| i | Should not be more than six months old as on date of application |  |
| ii | Provided on the letter head of the Authorised Person |  |
| **V)** | **Details of Individual/Proprietor (Annexure AP-6)** |  |
| i | Should not be more than six months old as on date of application |  |
| ii | Provided on the letter head of the Authorised Person |  |

|  |  |  |
| --- | --- | --- |
| **VI)** | **Copy of agreement entered between the Member of the Exchange & Authorised Person (Annexure AP-7)** |  |
| i | Stamp Paper is purchased in name of Trading Member OR Authorised Person |  |
| ii | Certified as true copy and all the pages are signed by Authorised Signatory/Designated Director/Designated Partner/Individual/Proprietor of Trading Member as per the records available with the Exchange |  |
| iii | All points of Model agreement are covered |  |
| iv | The date of execution of the agreement is same as or later than the Stamp paper purchase date |  |
| v | All pages of the agreement are signed by the proposed Authorised Person (in case of an individual) or by all of its directors or partners |  |
| vi | The agreement is witnessed on behalf of the Member and on behalf of the proposed Authorised Person |  |
| **VII)** | **Memorandum of Association in case the Authorised Person is corporate body** |  |
|  | **Registered Partnership deed / LLP Agreement in case the Authorised Person is Partnership firm / LLP** |  |
| i | Is the Authorised Person a Citizen of India |  |
| ii | Contain object clause of "permission to deal in securities business" |  |
| iii | Signed and stamped by Authorised Signatory/Designated Director/Designated Partner/Individual/Proprietor of Trading Member as per the records available with the Exchange |  |
| **VIII)** | **PAN card of the Authorised Person & All Directors/Partners/Individual/Proprietor** |  |
| i | Age is not less than 18years completed of Directors/Partners/Individual/Proprietor |  |
| ii | Signed and stamped by Authorised Signatory/Designated Director/Designated Partner/Individual/Proprietor of Trading Member as per the records available with the Exchange |  |

|  |  |  |
| --- | --- | --- |
| **IX)** | **Registered / Head Office Address Proof of Authorised Person** |  |
| i | Landline Telephone Bill/Electricity bill/Rent Agreement/ Bank pass book/ Voters id/ Driving License/ Passport/ Bank Statement/ Trade license agreement/ Shop Establishment Certificate/ Family Card |  |
| ii | If Bank Statement /Bank Passbook / Landline telephone bills /Electricity bills are submitted, ensure that same are within six months from date of application |  |
| iii | Signed and stamped by Authorised Signatory/Designated Director/Designated Partner/Individual/Proprietor of Trading Member as per the records available with the Exchange |  |
| **VIII)** | **Residential Address Proof of Directors/Partners/Individual/Proprietor** |  |
| i | Is the Authorised Person a Citizen of India |  |
| ii | Landline Telephone Bill**/** Electricity bill/Rent Agreement/ Bank pass book/ Voters id card/Driving License/ Passport/ Bank Statement/ Ration card/ Family Card |  |
| iii | If Bank Statement /Bank Passbook / Landline telephone bills /Electricity bills are submitted, ensure that same are within six months from date of application |  |
| iv | Signed and stamped by Authorised Signatory/Designated Director/Designated Partner/Individual/Proprietor of Trading Member as per the records available with the Exchange |  |
| **IX)** | **Education proof of All Directors/Partners/Individual/Proprietor** (Marksheet or Passing certificate. Affidavit is not acceptable) |  |
| i | Passed at least 10th standard |  |
| ii | Signed and stamped by Authorised Signatory/Designated Director/Designated Partner/Individual/Proprietor of Trading Member as per the records available with the Exchange |  |

**APPLICATION FORM FOR APPOINTMENT OF AUTHORISED PERSON**

(On the letterhead of Member)

Membership Department

Metropolitan Stock Exchange of India Limited

Building A, Unit 205A, 2nd Floor,

Piramal Agastya Corporate Park,

L.B.S Road, Kurla West,

Mumbai - 400 070

Dear Sir/Madam,

**Sub : Application for approval for appointment of authorized person**

I/We \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ am/are \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Please specify Trading member/ Trading cum Clearing member/Self Clearing Member) of the Exchange, having Member ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_ and SEBI Registration No INB/F/E: \_\_\_\_\_\_\_\_\_\_\_\_.

In accordance with the framework of SEBI / Exchange governing the market access through authorized persons**,** I/ We propose to appoint the following person(s)/ entity (ies) as our Authorised Person(s).

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No. | Name of Proposed Authorised Person | Segment (Capital Market/ Futures & Options /Currency Derivatives) | Constitution – Please specify –Individual/Sole proprietorship/ Registered Partnership Firm /Corporate / Limited Liability Partnerships |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

I / We hereby recommend the above mentioned applicant (s) as authorised person(s).

I / We confirm that the above stated facts are true and correct and I / We have not misrepresented and / or concealed /suppressed any material facts in this regard.

I / We are also aware that in the event of any false / incorrect particulars furnished by me/ us / authorised person or any misrepresentation of facts / suppression /concealment of facts by me /us / authorised person, our application is liable to be rejected / the approval already granted by the Exchange may be withdrawn/ cancelled without giving any reasons and that the decision of the Exchange in this regard shall be final and we shall also be subject to necessary action in this regard.

I / We undertake to comply with all relevant Regulations and circulars of SEBI and Byelaws / Rules/ Regulations and circulars of the Exchange from time to time.

I / We request you to grant your approval for my / our proposed appointment of Authorised Person(s).

Please find enclosed in this regard:-

1. Documents along with the checklist (Please provide separate checklist and separate set of documents for each proposed authorized person)
2. Processing Fee :- Waived off till further notice vide MSE circular ref no MSEI/MEM/3956/2016 dated March 15, 2016

For any further communication in this regard, please contact the undersigned or Mr. / Ms. / Mrs. \_\_\_\_\_\_\_\_ (Name and Designation) on \_\_\_\_\_\_\_\_ (contact numbers) / email id \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

For \_\_\_\_\_\_\_\_\_ (name of member) For \_\_\_\_\_\_\_\_\_ (name of member)

Name & Signature of Designated Director/Designated Partner/ Sole Proprietor/Individual

Encl: as above

Place:

Date:

Stamp of member

**Annexure – AP-1**

**DETAILS OF THE PROPOSED AUTHORISED PERSON**

**(To be submitted on letterhead of member)**

|  |  |
| --- | --- |
| 1.Name (Please write full name in Block Letters) |  |
| 2.Trade Name (in block letters) if applicable |  |
| 3.Segment (Capital Market/Futures&Options/Currency Derivatives) |  |
| 4. Constitution (Individual/ Registered Partnership firm / corporate / Limited liability partnership - LLP) |  |
| 5. Date of birth in case of individual /Date of incorporation of corporate or LLP /Date of registration of Partnership firm |  |
| 6. Complete Correspondence Address and also Registered office / Head Office address |  |
| City: |  |
| Pin Code: |  |
| Contact Nos – STD Code- Land lines  Mobile Nos |  |
| Name of contact person and designation |  |
| Email Address |  |
| Website, if any |  |
| 7. Details of membership /sub- brokership/ authorised person etc if already acting as such on any other segment of Metropolitan Stock Exchange of India Limited | Segment:  Code:  Status: |
| 8.Details of membership /sub- brokership/ authorised person etc if already acting as such on any other segment of any other Stock Exchange/Commodity Exchange | Segment:  Code:  Exchange:  Status: |
| 9. Details of Infrastructure:  Number of branch offices  Total area in sq. feet (of all main/branch offices)  Total No. of Dealers  Total No. of Terminals  Branch-wise details of Location, phone, and fax numbers |  |

We hereby confirm that all the above details and facts are true and correct.

For \_\_\_\_\_\_\_\_\_ (name of member) For \_\_\_\_\_\_\_\_\_ (name of member)

Name and signature of Name and signature of

Designated Director /Designated Partner Designated Director /Designated Partner

/Sole Proprietor/Individual

Place:

Date:

**Annexure – AP-2**

**Undertaking**

(on the letterhead of the trading member)

I/We, Mr. /Ms. /M/s. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(name of the trading member)* hereby confirm/undertake the following w.r.t. the Authorised Person, M/s. \_\_\_\_\_\_\_\_\_\_\_\_\_\_:

1. The Authorised Person meets all the conditions laid down by the Stock Exchange,
2. The Authorised Person has necessary infrastructure like adequate office space, equipment and manpower to effectively discharge the activities on behalf of stock broker.
3. The Authorised Person or any of its director is not a member or sub-broker /authorised person of any of the member of the Stock Exchange or director/partner of any sub-broker / authorised person of the Stock Exchange,
4. We shall ensure that the Authorised Person shall comply with all Rules, Byelaws, Regulations, directions and circulars issued by the Stock Exchange from time to time,
5. We agree and bind ourselves to be responsible for all deals, acts of commission and omission, quotations made and transactions effected, if any, by / through the Authorised Person and shall be responsible for all acts of omission and commission of his authorised persons(s) and/or their employees, including liabilities arising there from,
6. We shall ensure the settlement and honour of all the deals entered into by us as the trading member of the exchange which orders/deals may have originated from the Authorised Person whom we are recommending to MSE to be accorded recognition as our authorize person, The Authorised Person have good reputation and character and has not been convicted of any offence involving fraud or dishonesty,
7. The Authorised Person has not, at any time in the course of their business with us, introduced or otherwise dealt with fake, forged, stolen, counterfeit, etc. shares and securities in the market,
8. The authorised person shall not receive or pay any money or securities in its own name or account and all receipts/payments of securities and funds shall be in our name or account,
9. If any trading terminal is provided by us to the authorised person, the place where such trading terminal is located shall be treated as our branch office,
10. We shall display at each branch office additional information such as particulars of authorised person in charge of that branch, time lines for dealing through authorised person, etc., as may be specified by the stock exchange,
11. We shall notify changes, if any, in the authorised person to all registered clients of that branch at least thirty days before the change,
12. We shall conduct periodic inspection of branches assigned to authorised persons and records of the operations carried out by them,
13. The client shall be registered with us directly. The funds and securities of the clients shall be settled directly between us and client and all documents like contract note, statement of funds and securities would be issued to client by us. Authorised person may provide administrative assistance in procurement of documents and settlement, but shall not issue any document to client in its own name. No fund/securities of clients shall go to account of authorized person.
14. On noticing irregularities, if any, in the operations of authorised person, we shall seek withdrawal of approval, withhold all moneys due to authorised person till resolution of investor problems, alert investors in the location where authorised person operates, file a complaint with the police, and take all measures required to protect the interest of investors and market.
15. We have verified the relevant databases of SEBI & RBI available on their respective websites and hereby confirm that names of the directors/shareholders of the Authorised Person are fit and proper persons and does not appear in the CIS, non-CIS cases and vanishing company database of SEBI as per information available at sebi.gov.in and in the suit filed cases as per information available at cibil.com.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ **\*Name, Signature & Seal**

\* Should be signed by a Proprietor/Partner/Director of trading member.

**Annexure – AP-3**

**UNDERTAKING**

**(on letterhead of the Authorized Person)**

I/We Mr./Ms./M/s. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(name of the applicant authorised person)* have applied for appointment as Authorised Person of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the Trading member) on the Capital Market/ Futures & Options/ Currency Derivatives segment of the Exchange. In this regard, I/We hereby confirm/undertake that:

1. I / We comply with all the criteria laid down by SEBI/ Exchange for being an Authorised Person.
2. I/We undertake to comply with all the relevant circulars issued by SEBI and the Exchange from time to time on all matters relating to Authorised Person including that of conditions of appointment.
3. I / We and our partners/directors have not been convicted for any offence in the past and presently am not / are not under trial for any offence involving fraud and dishonesty.
4. I/We and our partners/directors/ am /are neither an Authorised Person of any other member of the Exchange and nor have applied for appointment as Authorised Person with any other member of the Exchange.
5. I/ We confirm that I/We am /are not defaulter in any other stock exchange.
6. I/We are “fit and proper” person under SEBI (Intermediaries) Regulations, 2008 and no action has been taken against us by SEBI, RBI , etc and we have not defaulted in payment to any agency
7. We will deal with investors on behalf of Trading Member only and that we would not engage in any activities with investors which could result in unauthorized intermediations.

For \_\_\_\_\_\_\_\_\_ (name of Authorised person)

Name and signature of Sole Proprietor/Individual / Partner/ Director

Stamp of Authorised Person

Place:

Date:

**Annexure – AP- 4**

**SHAREHOLDING PATTERN AND DETAILS OF DIRECTORS OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(On letterhead of corporate –Proposed Authorised person)

**Shareholding Pattern of \_\_\_\_\_\_\_(*name of proposed Authorised Person)* as on \_\_\_\_\_\_*(date)***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. no.** | **Name in full\*\*** | **No. of shares held** | **Amt. Paid up (Rs.)** | **% of total** |
|  |  |  |  |  |
|  |  |  |  |  |
| 3 |  |  |  |  |
| Others |  |  |  |  |
| TOTAL |  |  |  | 100% |

Details of Directors as on **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr**  **No** | **Name in**  **Full \*\*** | **Father**  **Name $** | **Date**  **of**  **Birth** | **Completed**  **Age**  **(in Years)** | **Educ.**  **Qualif.** | **PAN** | **Residential**  **Address &**  **Telephone/**  **Mobile Nos./**  **Email ID/**  **Fax No.** | **Has passed**  **NISM Certification**  **(Yes / No)** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |

\*\* All initials to be expanded (full name to be indicated)

For \_\_\_\_\_\_\_\_\_\_\_\_\_ Name of the corporate

Name, designation and signature of the Director of corporate (AP)

Stamp of the corporate

Place:

Date:

**VERIFICATION**

I, the undersigned, hereby verify that I am acquainted with the facts stated above and the contents of this document are true and correct to the best my belief, information and knowledge.

Verified and signed on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of member)

Name of Authorised Signatory

Signature of Authorised Signatory

Place:

Date:

**Annexure – AP-5**

**CAPITAL & SHARING PATTERN AND DETAILS OF PARTNERS OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(On letter head of the firm/ LLP- Proposed Authorised person)

Capital and Sharing Pattern of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*name of proposed Authorised Person)* as on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*(date)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. no.** | **Name of the Partner \*\*** | **Capital in the Firm (Rs.)** | **Share in Profits** | **Share in Losses** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| TOTAL |  |  | 100% | 100% |

Details of Partners as on \_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr**  **No** | **Name in**  **Full \*\*** | **Father ‘s**  **Name** | **Date**  **of**  **Birth** | **Completed**  **Age**  **(in Years)** | **Educ.**  **Quali** | **PAN** | **Residential**  **Address &**  **Telephone/**  **Mobile Nos./**  **Email ID/**  **Fax No.** | **Has passed**  **NISM Certification**  **(Yes / No)** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |

\*\* All initials to be expanded (full name to be indicated)

For \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the firm)

Name and Signature(s) of partner(s) (AP)

Stamp of the firm

Place:

Date:

**VERIFICATION**

I, the undersigned, hereby verify that I am acquainted with the facts stated above and the contents of this document are true and correct to the best my belief, information and knowledge.

Verified and signed on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of member)

Name of Authorised Signatory

Signature of Authorised signatory

Place:

Date:

**Annexure – AP-6**

**DETAILS OF SOLE PROPRIETOR/ INDIVIDUAL**

**(PROPOSED AUTHORISED PERSON) AS ON \_\_\_**

**(**On letterhead of Proposed authorised person**)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr  No | Name in  Full \*\* | Father’s  Name | Date  of  Birth | Completed  Age  (in Years) | Education.  Qualifications | PAN | Has passed  NISM Certification  (Yes / No) |
|  |  |  |  |  |  |  |  |

\*\* All initials to be expanded (full name to be indicated)

For \_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of the sole proprietor firm/ Individual)

Signature of Sole Proprietor / Individual (AP)

Stamp

**VERIFICATION**

I, the undersigned, hereby verify that I am acquainted with the facts stated above and the contents of this document are true and correct to the best my belief, information and knowledge.

Verified and signed on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of member)

Name of Sole Proprietor / Individual:

Signature of Sole Proprietor / Individual:

Place:

Date:

**Annexure – AP-7**

MODEL AGREEMENT BETWEEN TRADING MEMBER

AND AUTHORISED PERSON

This Agreement (hereinafter referred to as “Agreement”) is entered into on this \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_ 20\_\_, by and between

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(*name of the trading member*), a ……………..(*please specify corporate/ registered partnership firm/ sole proprietor/individual)* and a Member(hereinafter referred to as "the Member") of Metropolitan Stock Exchange of India Limited (hereinafter referred to as “the Exchange”) ordinarily carrying on business in sale and purchase of securities in the name and style of \_\_\_\_\_\_\_\_\_\_\_\_(trade name of the Member) from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (date to be specified) and having its/ registered office / his office at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ( address), which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include his/her heirs, executors, administrators and legal representatives/the partners for the time being of the said entity, the survivor or survivors of them and their respective heirs, executors, administrators and legal representatives/its successors, as the case may be, of the **One Part**;

**AND**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(*name of the Authorised Person*), an individual/body corporate /registered partnership firm/ Limited Liability Partnership, (hereinafter referred to as "the Authorised Person".) and having his/its office/registered office at … … … … … … … … … … … … … … … … (address), which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include his/her heirs, executors, administrators and legal representatives/the partners for the time being of the said entity, the survivor or survivors of them and their respective heirs, executors, administrators and legal representatives/its successors, as the case may be, of the **Other Part**;

**WHEREAS**

1. The Member holds a certificate of registration as a Trading member of the Exchange granted under the Securities and Exchange Board of India (Stock Brokers and Sub-Brokers) Regulations, 1992, bearing SEBI Registration Number------------- -------.
2. The Authorised Person is desirous of providing access to clients of the Member in the Capital Markets/ Futures & Options / Currency Derivatives segment of the Exchange, as an agent of the Member and applied to the Member for the same.
3. Securities and Exchange Board of India (“SEBI”) has vide its Circular MIRSD/DR-1/Cir-16/09 dated 6th November 2009 (“SEBI Circular”) prescribed the Regulatory Framework for Market Access through Authorised Persons which allows SEBI registered stock brokers (including trading members) of stock exchanges to provide access to clients through authorised persons.
4. The Member is satisfied about the eligibility requirements of the Authorised Person as stipulated by SEBI Circular and such other requirements that have been prescribed by SEBI and/or the Exchange from time to time and pursuant to the application for being appointed as authorised person, the Member has given such permission to the Authorised Person subject to this agreement.

**NOW THEREFORE this agreement witnesseth as follows:**

1. The Authorised Person agrees to provide access to Capital Market/ Futures & Options/ Currency Derivative segment of the Exchange as an agent of the Member.
2. The Authorised Person hereby agrees to comply and act in accordance with the requirements specified by SEBI, and the Exchange in its Byelaws, Rules, Regulations and Circulars issued from time to time.
3. The Authorised Person hereby represents and confirms that,
   * he/it satisfies the requirements of authorised person prescribed under SEBI Circular and other Circulars that have been issued by SEBI and/or the Exchange from time to time.
   * he/it and its partners/directors is/are not affiliated as an authorised person of any other member on Capital Market/Futures & Options/ Currency Derivatives segment of the Exchange.
   * he/it has the necessary infrastructure including adequate office space, equipment and manpower to effectively discharge his/its activities.
4. The parties agree that the clients shall be registered with the Member only, and that the funds and securities of the clients shall be settled directly between the Member and client and all documents like contract note, statement of funds and securities would be issued to the clients by the Member only.
5. The Authorised Person hereby agrees to provide administrative assistance to the Member in procurement of documents and settlement and other related activities.
6. The Authorised Person shall commence its operation as an agent of the Member only after obtaining the specific prior approval of the Exchange.
7. The Authorised Person agrees not to receive nor pay any funds /securities in his/its own name or account. All receipts and payments of securities and funds shall be in the name and/or on account of the Member only.
8. All acts of omission and commission of the Authorized Person and/or his/ its employees shall be deemed to be those of the Member.
9. The Member shall be responsible for all acts of omission and commission of the Authorized Person and/or his/their employees, including liabilities arising therefrom.
10. On noticing irregularities, if any, in the operations and conduct of Authorised Person, the Member shall be entitled to seek withdrawal of approval, withhold all moneys due to Authorised Person till resolution of investor problems/ complaints, alert investors in the location where Authorised Person operates, file a complaint with the police, and take all measures required to protect the interest of investors and market.
11. In the event of withdrawal of the Authorised Person approval, the Member shall ensure that investors/general public are informed about cancellation of appointment of the Authorised Person.
12. The Member agrees to maintain separate records including accounts in respect of the dealings in securities entered into on behalf of the individual client’s dealing, with bifurcations showing the dealings undertaken through the Authorised Person.
13. The Member shall notify changes, if any, in the Authorised Person to all registered clients of the relevant branches of the Member at least thirty days before the change.
14. The parties hereby agree that the Member may prescribe limits of amount in excess of which the Authorised Person shall not undertake/commit transaction in securities through the Member.
15. No change shall be effected in the name, address, constitution or status of the Authorised Person unless the same has been intimated to the Member at least 30 days in advance. The Authorised Person shall also intimate the Member immediately after such changes.
16. In case of any change mentioned in Clause 13 above, the Member undertakes to submit the necessary documents to the Exchange and follow such procedures as may be required by the Exchange to take on record, the changes.
17. The Authorised Person agrees to immediately furnish information to the Member/Exchange in writing, if any winding up petition or insolvency petition has been filed or any winding up or insolvency order or decree or award is passed against it/him or if any litigation which may have material bearing on its/his capacity has been filed against it / him.

1. No person shall be appointed by the Authorised Person to operate his trade terminals as provided by the Member, unless such person satisfies the criteria of NISM certification or any other certification as prescribed by SEBI and/or the Exchange.
2. The Authorised Person agrees that neither he/it nor any of its partners/directors shall act as authorised person of any other trading member of the Exchange.
3. The Authorised Person acknowledges that the Member and the Exchange shall be entitled to conduct periodic inspection of branches assigned to Authorised Person and records of the operations carried out by the Authorised Person, and examine Demat Account and Bank Account of Authorised Person on periodic basis.
4. The Authorised Person agrees to receive its/his remuneration by way of fees, charges, commission, salary or otherwise for its/his services only from the Member and shall not charge or receive any amount from the clients.
5. The parties shall treat as confidential all information obtained pursuant to this agreement including information pertaining to clients of the Member and shall not divulge such information to any person (except to their own employees and then only to those employees who need to know the same) except as required under law in force. The Parties shall also ensure that their employees are aware of and comply with the provisions of this clause. The foregoing obligations as to confidentiality shall survive any termination of this agreement.
6. This agreement shall forthwith stand terminated;

* + if the Member for any reason ceases to be a member of the Exchange including by cessation of membership by reason of the Member's, death, resignation, expulsion or having been declared a defaulter or surrender of membership by the Member or if the registration certificate issued by SEBI is cancelled;
  + upon the demise/insolvency of the Authorised Person or cancellation or withdrawal of approval of the Authorised Person by the Exchange.
  + if the Authorised Person at a subsequent date becomes ineligible under clause 4 of the SEBI Circular or other Circulars issued by SEBI, from time to time, or the Byelaws, Rules, Regulations and Circulars issued by the Exchange, from time to time. .

1. This agreement may be terminated by either party by giving at least one month written notice to the other party at its respective address mentioned above. However, such cancellation or termination shall not affect the rights and obligations of the parties prior to termination.
2. Where this agreement is terminated, the Member shall forthwith intimate the same to the Exchange so that the Exchange may cancel the approval issued to Member relating to appointment of Authorised Person and take such other action as it may deem fit and necessary.
3. Upon termination of this agreement, the Authorised Person shall forthwith cease its activities as an Authorised Person of the Member and shall transfer all details/documents in its/their custody/possession /control relating to clients of the Member dealing through the Authorised Person to the Member.
4. If any dispute arises between the Member and the Authorised Person, the same shall as far as possible be settled with the help of the officials of the Exchange and if no such settlement is possible the parties hereby agree to refer such dispute to arbitration in accordance with the Rules, Bye-laws and Regulations of the Exchange. The parties hereby agree that they shall cooperate with the Exchange officials and provide all relevant documents/details and information in their possession or control so as to expedite the settlement or adjudication through arbitration process.
5. Any dispute between a client and the Authorised Person shall be treated as dispute between the Client and the Member and the Member shall take full responsibility to resolve the same. Authorised person agrees to provide all necessary assistance to the Member in this regard. Accordingly, the dispute shall be subjected to Rules, Bye-laws and Regulations of the Exchange.
6. If at any time, any of the provision of this agreement is or becomes invalid, illegal, unenforceable or in conflict with any of the applicable laws, such provision shall be deemed to have been severed from this agreement and the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.
7. The provisions of this agreement shall always be subject to the Byelaws, Rules, Regulations and Circulars issued by the Exchange from time to time and the Circulars, Guidelines and Regulations issued by SEBI from time to time.
8. Words and expressions which are used in this Agreement, but which are not defined herein shall, unless the context otherwise requires, have the same meaning as assigned thereto in the Rules, Byelaws and Regulations of the Exchange and circulars issued thereunder.

1. Neither party shall be liable for non-performance of any of its obligations under this Agreement by reason of Force Majeure. For the purposes of this Clause, "Force Majeure" means and includes wars, insurrections, revolution, fires, floods, epidemic quarantine restrictions, declared general strikes in relevant industries, act of God, act of the Government of India and any concerned State Government and such other acts or events beyond the control of the parties. The above is without prejudice to the rights already accrued to the parties prior to the occurrence of events of Force Majeure.
2. No forbearance, delay or indulgence by either party in enforcing the provisions of this agreement shall prejudice or restrict the rights of other nor shall any waiver of a right operate as a waiver of any subsequent breach and no right, power or remedy herein conferred upon or reserved is exclusive of any other right, power or remedy available to the respective party and each such right, power or remedy shall be cumulative.

IN WITNESS WHEREOF, the parties hereto have set their hands and signatures on the day, month and year first above written.

Signed for and on behalf of the Member

Witness:

1.

Signed for and on behalf of the Authorised Person

Witness

1.